

## **Associate Data Analyst**

### **Job Number: 09-02**

KITSolutions, a recognized leader in data management solutions, has a full-time opportunity for an Associate Data Analyst. This position is primarily responsible for the validity, analysis, and summary of data in support of client reporting requirements. In pursuit of those goals, this individual will perform software testing, troubleshooting, and clerical and organizational support duties. Additional responsibilities include:

- Collecting and organizing client data and ensuring proper data load into software
- Run statistical analysis on data to ensure compliance with project and client requirements
- Work with team to troubleshoot database issues in a timely manner
- Prepare state reports for clients

Successful candidates will meet the following requirements:

- Bachelor of Science degree in Business, Statistics, Mathematics, Economics, or related discipline or equivalent experience.
- Demonstrated experience in statistical analysis of data
- Fluent in SQL and SPSS or other statistical analysis software
- Proficiency in Microsoft Office Suite
- Advanced understanding of Microsoft Excel
- Excellent written and verbal communication skills
- Attention to detail